



WEST OXFORDSHIRE
DISTRICT COUNCIL

AUDIT AND GOVERNANCE COMMITTEE WORK PROGRAMME
1 JUNE 2026 – 18 MARCH 2027

The Audit and Governance Committee responsible for monitoring the adequacy and effectiveness of the Council's governance arrangements. This includes overseeing the audit function, annual accounts and the work of the internal auditors, promoting and maintaining high standards of conduct of members and, through its Standards Sub-Committee, determining standards matters.

The Committee has the following powers under the Council's Constitution:

- To require the attendance of any Council officers and/or members in order to respond directly to any issue under consideration;
- To review any issues referred to it by the Chief Executive, other statutory officer or any Council body;
- To report and make recommendations to Council;
- To call expert witnesses from outside the Council to give advice on matters under review or discussion;
- The ability to raise issues at a meeting of the Executive; and
- The power to establish Sub-Committees.

This work programme sets out the expected business for meetings of the Audit and Governance Committee.

Item	Meeting Date	Lead Officer
Thursday 25 June 2026		
Information Governance update and Senior Information Risk Owner (SIRO) Annual Highlight report 2025/26	25 Jun 2026	Director of Place - Daniel Taylor
Internal Audit Annual Opinion 2025/26	25 Jun 2026	Lucy Cater, Assistant Director SWAP lucy.cater@publicagroup.uk
Statement of Accounts 2025/26 - Update and Accounting Policies	25 Jun 2026	Georgina Dyer, Head of Finance georgina.dyer@westoxon.gov.uk
Treasury Management Outturn Quarter 4	25 Jun 2026	Georgina Dyer, Head of Finance georgina.dyer@westoxon.gov.uk
Strategic Risk Register	25 Jun 2026	Cheryl Sloan, Assistant Director cheryl.sloan@publicagroup.uk, Sandrine Mangin, Governance and Risk Officer Sandrine.Mangin@westoxon.gov.uk
Annual Governance Statement for 2025/26, Action Plan for 2026/27 & Local Code of Corporate Governance Report 2026/27	25 Jun 2026	Cheryl Sloan, Assistant Director cheryl.sloan@publicagroup.uk, Sandrine Mangin, Governance and Risk Officer Sandrine.Mangin@westoxon.gov.uk
Annual Summary of Member Conduct Complaints	25 Jun 2026	Andrew Brown, Head of Democratic and Electoral Services andrew.brown@westoxon.gov.uk
Annual Local Government Ombudsman Letter 2025/26	25 Jun 2026	Cheryl Sloan, Assistant Director cheryl.sloan@publicagroup.uk

Thursday 24 September 2026		
Annual Local Government Ombudsman Letter 2025/26	24 Sep 2026	Cheryl Sloan, Assistant Director cheryl.sloan@publicagroup.uk, Sandrine Mangin, Governance and Risk Officer Sandrine.Mangin@westoxon.gov.uk
Internal Audit Progress Report	24 Sep 2026	Lucy Cater, Assistant Director SWAP lucy.cater@publicagroup.uk
CFEU Update Report and Risk and Equalities Impact Assessments	24 Sep 2026	Emma Cathcart, Head of Service, Counter Fraud and Enforcement Unit emma.cathcart@cotswold.gov.uk
Treasury Management Q1 Report	24 Sep 2026	Georgina Dyer, Head of Finance georgina.dyer@westoxon.gov.uk
Thursday 26 November 2026		
2025/26 Audit Completion Report and Auditor's Annual Report	26 Nov 2026	Director of Finance - Madhu Richards
Internal Audit Progress Report	26 Nov 2026	Lucy Cater, Assistant Director SWAP lucy.cater@publicagroup.uk
Treasury Management Mid-Term Report	26 Nov 2026	Georgina Dyer, Head of Finance georgina.dyer@westoxon.gov.uk
Thursday 28 January 2027		
Budget Strategy Papers	28 Jan 2027	Georgina Dyer, Head of Finance

		georgina.dyer@westoxon.gov.uk
Internal Audit Progress Report	28 Jan 2027	Lucy Cater, Assistant Director SWAP lucy.cater@publicagroup.uk
Strategic Risk Register	28 Jan 2027	Cheryl Sloan, Assistant Director cheryl.sloan@publicagroup.uk, Sandrine Mangin, Governance and Risk Officer Sandrine.Mangin@westoxon.gov.uk
Thursday 18 March 2027		
Internal Audit Progress Report	18 Mar 2027	Lucy Cater, Assistant Director SWAP lucy.cater@publicagroup.uk
Internal Audit Plan 2027/28	18 Mar 2027	Lucy Cater, Assistant Director SWAP lucy.cater@publicagroup.uk
Statement of Accounts 2026/27 - Update and Accounting Policies	18 Mar 2027	Georgina Dyer, Head of Finance georgina.dyer@westoxon.gov.uk
External Audit Plan 2026/27	18 Mar 2027	Madhu Richards, Director of Finance madhu.richards@westoxon.gov.uk
CFEU Update Report (RIPA and IPA annual update)	18 Mar 2027	Emma Cathcart, Head of Service, Counter Fraud and Enforcement Unit emma.cathcart@cotswold.gov.uk
Annual Governance Statement Action Plan for 2026/27 Update	18 Mar 2027	Cheryl Sloan, Assistant Director cheryl.sloan@publicagroup.uk, Sandrine Mangin, Governance and Risk Officer Sandrine.Mangin@westoxon.gov.uk
Quarter 3 Treasury Management Performance	18 Mar 2027	Georgina Dyer, Head of Finance georgina.dyer@westoxon.gov.uk

Provisional Member Induction and Training Programme	18 Mar 2027	Andrew Brown, Head of Democratic and Electoral Services andrew.brown@westoxon.gov.uk
Audit and Governance Committee Annual Council Report	18 Mar 2027	Mathew Taylor, Democratic Services Officer Mathew.Taylor@Westoxon.gov.uk